



Lewes District Council

To all Members of the Licensing Committee

A meeting of the **Licensing Committee** will be held in the **Ditchling Room, Southover House, Southover Road, Lewes** on **Thursday, 26 November 2015** at **10:00** which you are requested to attend.

Please note the venue for this meeting which is wheelchair accessible and has an induction loop to help people who are hearing impaired.

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

19/11/2015

Catherine Knight
Assistant Director - Corporate Services

Agenda

- 1 Minutes**
To approve the Minutes of the meeting held on 15 September 2015 (copy previously circulated).
- 2 Apologies for Absence/Declaration of Substitute Members**
- 3 Declarations of Interest**
Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct
- 4 Urgent Items**
Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972

- 5 Written Questions from Councillors**
To deal with written questions from Councillors pursuant to Council Procedure rule 12.3 (page D8 of the Constitution)
- 6 Change of Membership of the Licensing Committee**
To note that Councillor A Loraine has replaced Councillor D Neave on the Licensing Committee Membership for the remainder of the municipal year 2015/2016.
- 7 Street Training in Lewes District (page 3)**
To consider the Report of the Director of Service Delivery

(Report No 156/15 herewith)
- 8 Approval of Licensing Fees (page 8)**
To consider the Report of the Director of Service Delivery (Report No. 164/15 herewith)
- 9 Date of Next Meeting**
To note that the next meeting of the Committee will be called as necessary.

For further information about items appearing on this Agenda, please contact Ruby Brittle at Southover House, Southover Road, Lewes, East Sussex BN7 1AB. Telephone 01273 471600

Distribution: Councillors S Adeniji, W Botting, B Bovington, P Gander, J Harrison-Hicks, A Loraine, M Chartier, S Gauntlett, S Osborne, S Murray

Agenda Item No: 7 **Report No: 156/15**

Report Title: Street Trading In Lewes District

Report To: Licensing Committee **Date:**

Cabinet Member: Councillor Franklin

Ward(s) Affected: All

Report By: Director of Service Delivery

Contact Officer(s)- Ed Hele – Environmental Health Service Manager
Ed.hele@lewes.gov.uk – 01273 484354

Purpose of Report:

To seek the Committee’s approval to begin the process of un-designating all streets in the District of Lewes as Consent Streets in accordance with Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 (‘the Act’) with the exception of Cliffe Bridge Lewes and the pedestrian precincts of Lewes and Newhaven.

Officers Recommendation(s):

- i. That the Committee notes the contents of the report.
- ii. That the Committee asks Officers to begin the process of un-designating streets within the District of Lewes as Consent Streets with the exception of Cliffe Bridge and Lewes and Newhaven Pedestrian Precincts.
- iii. That the Committee agrees the wording of the following draft resolution which will form a Public Notice and recommends that the Full Council authorises its publication along with details of where any comments should be sent within 28 days of such publication

‘That Lewes District Council resolves that as from (date to be determined) the following streets;- Newhaven Pedestrian Precinct, Lewes Pedestrian Precincts and Cliffe Bridge within the District of Lewes shall remain designated as Consent Streets pursuant to Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982. All other previously designated consent streets within the District shall be undesignated.

1 Reasons for Recommendation

A Street Trading pilot scheme was undertaken in 2014 to pilot Street Trading across the whole district. Unfortunately the scheme has proven to be overly bureaucratic, unenforceable and resource intensive. This proposal sets out to make the scheme smaller in size encompassing just the precincts in Newhaven and Lewes and Cliffe Bridge which are necessary to control as they are the busiest areas.

2 Information

- 2.1 Prior to 2014 there were only three consent streets in the District - Newhaven Precinct, Lewes Precinct & Phoenix Causeway in Lewes.
- 2.2 A Policy, application processes and conditions were drafted and considered by the Licensing Committee on 24 February 2014. These were agreed and implemented on 1st May 2014. It was agreed that a pilot of a year would be undertaken on this basis and then to reassess the consent scheme. The pilot has now finished and this report outlines the results of the yearlong pilot along with recommendations.

3 Problems Encountered

- 3.1 By designating all streets and open spaces in the district as consent streets there have been a number of unforeseen consequences. These include:-
- 3.2 Open spaces: - The designation has meant that all open spaces including those under the control of town councils also now fall under consent streets. Town councils have raised concern over the level of bureaucracy required for running their own events and when they have already vetted the traders who attend such events. The current arrangements would require the town councils to either charge an entry fee for community events or complete paperwork and pay a fee for street trading. These events provide essential activities on publicly accessible land that benefits the community.
- 3.3 Enforcement issues: - There are a number of mobile food traders that undertake rounds such as ice cream vans and sandwich wagons that travel through housing and industrial estates respectively. Complaints have been received from static traders that income is being taken away from them even though they have paid a consent fee. These have taken considerable time to chase and they are reluctant to pay the fee. The time spent undertaking investigations negatively impacts on the rest of the licensing service.
- 3.4 Reputation: - A number of food operators have raised concern about the scheme as they feel it is overly bureaucratic and they are unable to pay the fee particularly at a time when there are very fine profit margins.
- 3.5 Deregulation: - In other areas of licensing, particularly in the Licensing Act 2003 there is currently an appetite for deregulation. The previous proposals were against national policy of deregulation and this proposal aims to bring street trading back into line.

4 Detail on Recommendations

- 4.1 It is recommended that the Street Trading Consent scheme be discontinued for the majority of the district due in part to the cost of administering a regime that is more time-consuming than anticipated.. It will also demonstrate that the Council is not being overly bureaucratic and is not having a consent scheme when there is little need to do so, especially when it is resisted by the trade and Town Councils. However it is recommended that a Street Trading Consent Scheme remain in place for Lewes for Newhaven Precinct & Lewes Precinct including Cliffe Bridge. These areas continue to attract a large number of traders and a Consent scheme will prevent a free for all.
- 4.2 It is projected that with these recommendations there will be an initial small reduction in income of £4000 per year – although consent fees can be adjusted as appropriate in subsequent years to ensure that the administration of the much reduced scheme is year on year cost neutral .
- 4.3 Schedule 4 of the Act enables the Council to designate streets within its area as Consent Streets where Street Trading is prohibited without the Consent of the District Council. The Council may charge a reasonable fee to cover its administration costs when granting such Consent. The Consent may specify the size and type of stall, its designated location and any other conditions the Council thinks necessary.
- 4.4 Street Trading is defined as: “the selling or exposing or offering for sale of any article in a street.” Street means any road or footway, beach or other area to which the public have access, with or without payment. The Council may alternatively designate streets within its area as Prohibited Streets where Street Trading would not be permitted. Street Trading in a Prohibited Streets carries a maximum fine of £1,000.

5 Procedure for Consent Streets

- 5.1 The procedure for designating a street as a Consent Street is as follows:-
- 5.2 The Council publishes a Notice (in a local newspaper) of its intention to resolve that the street in question should become a Consent Street. The Notice must invite representations from the public within a period of 28 days. Notice must also be served on Sussex Police and the East Sussex Highways Authority.
- 5.3 Once the 28 day period has elapsed, the Full Council considers the representations (if any) that have been received. The Council may then, if it thinks fit, pass the resolution designating the street or streets in question as Consent or Prohibited Streets and sets a date when the designation shall come into force. That date cannot be earlier than one month from the date when the resolution is made.
- 5.4 The Council must then publish a further Notice in a local newspaper (over two consecutive weeks) that the resolution has been made.

6 Consultation

- 6.1 Formal consultation with Highways at East Sussex County Council and Sussex Police would be required as part of the Consent process. In addition the Licensing Team would formally consult with existing traders. A public notice would be published and comments sought on the proposals from the public and stakeholders.

7 Financial Appraisal

- 7.1 There will be an initial outlay for setting up the Consent system; then ongoing costs for granting Consents to Traders and enforcing against unlicensed Traders. The initial costs will include a sum in the region of £500 for the publication of the requisite Notices in the press. The fee that is charged to each Trader will cover the costs of administration and monitoring. Any costs of enforcement against unlicensed traders will be monitored and factored in to an assessment of appropriate consent fee levels on an ongoing basis.

8 Legal Implications

- 8.1 The Legal Services Department have contributed to the compilation of this report.

9 Sustainability Implications

- 9.1 I have not completed the Sustainability Implications Questionnaire and I have identified no impact either positive or negative.

10 Risk Management Implications

- 10.1 I have completed a risk assessment and the reference is LDC49503. The following risks will arise if the recommendations are not implemented, and I propose to mitigate these risks in the following ways:
- 10.2 Financial Risk: - Continued pressure on resources in enforcing street trading. Resources will need to be carefully managed with other licensing enforcement functions.
- 10.3 Reputational Risk: - It is important that the Council is seen to operate fairly and proportionately. The Council has a duty to promote the economic wellbeing of existing businesses in Lewes District. It is paramount that the Council is seen to be addressing the issue in order to retain a good reputation with the public and businesses.

11 Equality Screening

- 11.1 All due regard has been given to equalities issues. This report is not found to have a negative impact upon equalities and there are no significant implications.

12 Background Papers

- Street Trading in Lewes District 24 February 2014
- Street Trading in Lewes District 16 April 2014

13 Appendices

13.1 None.

Agenda Item No: 8 **Report No: 164/15**

Report Title: Approval of Licensing Fees

Report To: Licensing Committee **Date:**

Cabinet Member: Councillor Franklin

Ward(s) Affected: All

Report By: Director of Service Delivery

Contact Officer(s)- Ed Hele – Principal Environmental Health Officer
Ed.hele@lewes.gov.uk – 01273 484354

Purpose of Report:

1. To approve the scale of licensing fees proposed within Appendix 1 to apply from 1 April 2016.

Officers Recommendation(s):

1. To approve the scale of licensing fees proposed within Appendix 1 to apply from 1 April 2016.
 2. That the Licensing Committee recommends to Council that it formally ratifies the new fees.
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2 Reasons for Recommendation

- 2.1 To ensure that the licensing fees are approved by the Licensing Committee.

3 Information

- 3.1 Councillors will be aware that for a few years now following certain legal challenges to certain local authorities, licensing fees should be set by the Licensing Committee and then ratified by the Council. If the Licensing Committee approves the fees set out in Appendix 1 these will be reported to Cabinet and reported to Council for ratification. The table below summarises the estimated financial impact of the fees proposed to apply from 1 April 2016 as detailed in Appendix 1. The table also shows the estimated financial impact of changes in usage levels experienced during the current year, which are expected to continue into 2016/17.

Lewes District Council Services	Budgeted income estimate for 2015/16 £	Additional income forecast 2015/16 £	2016/17 indicative income forecast £
Discretionary charges (i.e. where fees are set by Lewes District Council)			
Taxi Licensing	102,400	1,000	108,400
Scrap Metal Licensing	0	0	0
Consent Streets (Street Trading)	12,000	0	6,000
Gambling	6,000	0	6,000
Caravan Site Licensing	1,000	0	1,000
Animal Control	4,500	0	5,000
Total Discretionary Charges	125,900	1,000	126,400
Statutory charges (i.e. where fees are prescribed by Government)			
Licensing	80,000	0	80,200
Total income estimates	205,900	1,000	206,600

- 3.2 In setting the licensing fees Officers have had particular regard to balancing the need to maintain charges at a level to recover any increase in costs (e.g. contractor and supplier inflation, pay inflation, fuel inflation) against the need to protect income levels in an economic environment that has led to a reduction in the usage of some of the Council's discretionary services.
- 3.3 The Committee are reminded that the Taxi Licensing service operate on a self-financing, year-by-year basis. Street Trading and Scrap Metal Licensing arrangements operate on a similar basis. This means that the Council has the discretion to set fees for these services on a cost recovery basis with appropriate adjustments for any over or under spend from the previous year. In the event that any one of these best estimates proves to be too wide of the mark revised fees will be calculated in order to comply with the requirements of the various Acts of Parliament, and these would be brought back to the Licensing Committee. We are unable to draw any conclusions from scrap metal as they have only just completed a full year and licenses are issued on a 3 year cycle.

- 3.4 Street Trading has now completed its full year pilot and a review of this is contained in a separate report. It is recommended that street trading revert to its previous position and just the precincts in Lewes and Newhaven remain consent streets. It is proposed that fees are reduced to increase the use of the precincts, particularly Newhaven to support new businesses. It is not thought necessary to reintroduce the prohibition zone in Falmer as we haven't had enquiries about trading where the consent system is currently operating. An administration fee has been added to process an application to ensure that costs of administration are covered even when the license isn't issued.
- 3.5 It is predicted that Taxi Licensing will have a financial underspend this year. Following a restructure within the organisation in early 2015 some staff left the authority and their work has been reallocated to other staff members. A review of cost allocation is being undertaken to ensure that full costs of all licensing activities are calculated. It is recommended that the Licensing Committee use any underspend in Taxi Income 2015/16 to invest in the service with a modernised plate system and provide additional administrative support therefore improving service to the trade.
- 3.6 The table above also lists those statutory services where fees and charges are prescribed by Government. Changes in the level of fees and charges set by Government are implemented as and when they are issued by the appropriate Department and communicated to service users through appropriate channels, e.g. through the Council's website.
- 3.7 Motor salvage operators have been removed from the list as this has been replaced by the new scrap metal licensing regime. Scrap metal licensing operates on a 3 year cycle and was introduced in 2014/15.
- 3.8 Animal Control Licensing has been reviewed and priced to ensure administration and processing costs are covered. This has included working out an hourly price for an Animal Control Officer and timing the processing of different types of licence application. The prices of licences have not been reviewed for some time so the increases on some may seem significant but these have been benchmarked against other Local Authorities and reflect the actual cost of processing.
- 3.9 It is proposed to put a nominal £1 increase on some fees to account for contractor and supplier inflation, pay inflation, fuel inflation and increased costs. The majority of fees were not subject to any increase last year. Officers are aware that in difficult financial times we need to ensure that businesses are not disadvantaged by overly high charges and that the Council can justify any fees and charges should it be challenged. Members will see from Appendix 1 the proposed fees for 2016/17.

4 Financial Appraisal

- 4.1 The Licence fees set out here will form part of the overall fees and charges setting process, which will be reported to Cabinet.

5 Legal Implications

5.1 The Legal Services Department were not able to comment on the report at the time of circulation.

6 Sustainability Implications

6.1 I have not completed the Sustainability Implications Questionnaire as this Report is exempt from the requirement because it is a budget report.

7 Risk Management Implications

7.1 I have completed the Risk Management questionnaire and this report does not require a risk assessment because the issues covered by the recommendations are not significant in terms of risk.

8 Equality Screening

8.1 Equality analysis of our services is undertaken on a regular basis as part of a scheduled programme.

9 Background Papers

9.1 There are no background papers to this report.

10 Appendices

10.1 Appendix 1 - Proposed Licence Fees and Charges 2016/17.

Lewes District Council Licensing Fees and Charges Proposals 2016/2017

		2015/2016 Current charge £pence	2016/2017 Proposed charge £pence	VAT	Increase £pence	Increase %
1	LICENSING					
2	Street Trading Consents (Lewes and Newhaven Precincts)					
3	Individual Traders					
4	Application Fee	New	25.00	E	New	New
5	Standard Stalls - (up to 1.5m x 2.15m) Daily	30.00	10.00	e	(20.00)	-66.7%
6	Standard Stalls - Weekly	100.00	75.00	e	(25.00)	-25.0%
7	Standard Stalls - Monthly	175.00	150.00	e	(25.00)	-14.3%
8	Standard Stalls - 3 Months	300.00	275.00	e	(25.00)	-8.3%
9	Standard Stalls - 6 Months	500.00	475.00	e	(25.00)	-5.0%
10	Large Stalls - Daily	40.00	Remove	e		
11	Large Stalls - Weekly	120.00	Remove	e		
12	Large Stalls - Monthly	200.00	Remove	e		
13	Large Stalls - 3 Months	350.00	Remove	e		
14	Large Stalls - 6 Months	600.00	Remove	e		
15	Stall - Annual	700.00	600.00	e	(100.00)	-14.3%
15	ALL other areas in the District					
16	Individual Traders					
17	Standard Stalls - (up to 1.5m x 2.15m) Daily	25.00	Remove	e		
18	Standard Stalls - Weekly	70.00	Remove	e		
19	Standard Stalls - Monthly	125.00	Remove	e		
20	Standard Stalls - 3 Months	250.00	Remove	e		
21	Standard Stalls - 6 Months	400.00	Remove	e		
22	Large Stalls - (Over 1.5m x 2.15m) Daily	30.00	Remove	e		
23	Large Stalls - Weekly	85.00	Remove	e		
24	Large Stalls - Monthly	140.00	Remove	e		
25	Large Stalls - 3 Months	300.00	Remove	e		
26	Large Stalls - 6 Months	500.00	Remove	e		
27	Stall - Annual	700.00	Remove	e		
27	Market Operators					
28	Per annum	425.00	430.00	e	5.00	1.2%
28	Total Estimated Annual Income (Street Trading Consents)	12,000	6,000		(6,000.00)	
29						
30	Concessions					
	Event by a charity (inc street collections)	Free upon approval from Licensing Officer	Free upon approval from Licensing Officer			n/a
31	Scrap Metal Dealers Act 2013					
32	Site Licence - New	375.00	375.00	e	0.00	0.0%
33	Site Licence - Renewal	375.00	375.00	e	0.00	0.0%
34	Collector - New	255.00	255.00	e	0.00	0.0%
35	Collector - Renewal	255.00	255.00	e	0.00	0.0%
	Licence Variation	75.00	75.00	e	0.00	0.0%

Lewes District Council Licensing Fees and Charges Proposals 2016/2017

		2015/2016 Current charge	2016/2017 Proposed charge		Increase	Increase
36	TAXI LICENSING					
37	Meter Testing and Sealing	16.00	17.00	e	1.00	6.3%
38	Knowledge Test (previously included in Licence fee below)	45.00	46.00	e	1.00	2.2%
39	Hackney Carriage and Private Hire Driver's Licence (initial) (includes Badge)	150.00	151.00	e	1.00	0.7%
40	Hackney Carriage and Private Hire Driver's Licence (Renewal) 1 Year	125.00	126.00	e	1.00	0.8%
41	3 Years	330.00	331.00	e	1.00	0.3%
42	Combined Renewal Hackney Carriage and Private Hire Driver's Licence	165.00	126.00	e	(39.00)	-23.6%
43	Hackney Carriage and / or Private Hire Vehicle Licence	185.00	186.00	e	1.00	0.5%
44	Private Hire Operators Licence (Up to 2 Vehicles.) 1 Year	77.00	78.00	e	1.00	1.3%
45	Private Hire Operators Licence (Up to 2 Vehicles.) 3 Year		300.00	e		New
46	Each Additional Vehicle: 1 year	25.00	26.00	e	1.00	4.0%
47	Each Additional Vehicle: 3 year		100.00			New
48	Transfer of Operators Licence	35.00	36.00	e	1.00	2.9%
49	Refundable Deposits on Vehicle Plates	35.00	36.00	e	1.00	2.9%
50	Refundable Deposits on Driver's Badges	12.00	13.00	e	1.00	8.3%
51	Replacement of Lost /Damaged Licence Plates	35.00	36.00	e	1.00	2.9%
52	Replacement of Driver's Badge	12.00	13.00	e	1.00	8.3%
53	Transfer of Licence Plate to Different Vehicle	35.00	36.00	e	1.00	2.9%
54	Temporary Transfer of Vehicle Licence (Inc. Test and Seal)	100.00	100.00	e	0.00	0.0%
55	Transfer of Proprietorship	30.00	31.00	e	1.00	3.3%
56	Vehicle Change of Use From Private Hire to Hackney Carriage and vice versa	30.00	31.00	e	1.00	3.3%
57	Driver's Licence - Change of Use as Above	30.00	31.00	e	1.00	3.3%
58	Re-inspection of vehicle	40.00	41.00	e	1.00	2.5%
59	Total Estimated Annual Income (Taxi Licensing)	102,400	108,400		6000	5.9%
60	LICENSING					
61	Acupuncture, tattooing ear piercing and electrolysis	105.00	140.00	e	35.00	33.3%
62	Zoo Licensing Act 1981 Vet Fee +	575.00	575.00	e	0.00	0.0%
63	Animal Boarding Establishments Act 1963	140.00	175.00	e	35.00	25.0%
64	Animal Boarding Home combined kennels & cattery		300.00		New	New
65	Animal Boarding Home Introducing day boarding	70.00	140.00	e	70.00	100.0%
66	Animal Boarding Home combined day & night boarding		220.00		New	New
66	Pet Animals Act 1951	125.00	140.00	e	15.00	12.0%
67	Guard Dogs Act 1975	85.00	140.00	e	55.00	64.7%
68	Breeding of Dogs Act 1973	115.00	140.00	e	25.00	21.7%
69	Dangerous Wild Animals Act 1976 Vet fee +	135.00	175.00	e	40.00	29.6%
70	Riding Establishments Act 1964 Vet fee +	70.00	175.00	e	105.00	150.0%
71	Re-inspection fee		60.00		New	New
72	Application for a boat hire licence	85.00	85.00	e	0.00	0.0%
73	Application to change a boat hire licence	85.00	85.00	e	0.00	0.0%
74	Application to certify a regulated stand at a sports ground	officer time	officer time	e	officer time	n/a
75	Application to change a safety certificate for a regulated stand at a sports ground	officer time	officer time	e	officer time	n/a
76	Application for a sports ground safety certificate	officer time	officer time	e	officer time	n/a
77	Application to change a safety certificate for a sports ground	officer time	officer time	e	officer time	n/a

Lewes District Council Licensing Fees and Charges Proposals 2016/2017

	2015/2016 Current charge	2016/2017 Proposed charge		Increase	Increase
78	Licensing Act 2003				
79	Premises Licence and Club Premises Certificates				
	Statutory fees apply as shown below				
80	(Licence fees are linked to non-domestic rateable value of the premises)				
	Application Fee				
81	Band A	100.00	100.00	e	0.00 0.0%
82	Band B	190.00	190.00	e	0.00 0.0%
83	Band C	315.00	315.00	e	0.00 0.0%
84	Band D	450.00	450.00	e	0.00 0.0%
85	Band E	635.00	635.00	e	0.00 0.0%
86	Annual Charge				
87	Band A	70.00	70.00	e	0.00 0.0%
88	Band B	180.00	180.00	e	0.00 0.0%
89	Band C	295.00	295.00	e	0.00 0.0%
90	Band D	320.00	320.00	e	0.00 0.0%
91	Band E	350.00	350.00	e	0.00 0.0%
92	Minor variation application				
93	Dis Application DPS				
94	Personal Licence				
95	Temporary Event Notice				
96	Theft, loss etc of premises licence summary				
97	Application for a provisional statement where premises being built etc.				
98	Notice of change of name or address				
99	Application to vary a licence to specify individual as Designated Premises Supervisor				
100	Application for transfer of Premises Licence				
101	Interim authority notice following death etc. of licence holder				
102	Theft, loss etc. of certificate or summary				
103	Notification of change of name or alteration of rules of club				
104	Change of relevant registered address of club				
105	Theft, loss etc. of Temporary Event Notice				
106	Theft, loss etc. of Personal Licence				
107	Duty to notify of change of name or address				
108	Right of freeholder etc. to be notified of licensing matters				
109	Premises Licences Additional Fees				
110	Where the number of people that the applicant allows on the premises at any one time is 5,000 or more, an additional fee will be charged.				

Lewes District Council Licensing Fees and Charges Proposals 2016/2017

	2015/2016 Current charge	2016/2017 Proposed charge		Increase	Increase
111 Houses in Multiple Occupation					
112 <i>Initial fees</i>					
113 Shared House					
114 5 Persons	794.00	794.00	e	0.00	0.0%
115 6 Persons	806.00	806.00	e	0.00	0.0%
116 7 Persons	819.00	819.00	e	0.00	0.0%
117 8 Persons	831.00	831.00	e	0.00	0.0%
118 9 Persons	844.00	844.00	e	0.00	0.0%
119 Bedsit Type of Accommodation					
120 2 Bedsits	894.00	894.00	e	0.00	0.0%
121 3 Bedsits	944.00	944.00	e	0.00	0.0%
122 4 Bedsits	994.00	994.00	e	0.00	0.0%
123 5 Bedsits	1,044.00	1,044.00	e	0.00	0.0%
124 6 Bedsits	1,094.00	1,094.00	e	0.00	0.0%
125 Hostel Type Accommodation					
126 Up to 10 Persons	794.00	794.00	e	0.00	0.0%
127 11 to 20 Persons	1,044.00	1,044.00	e	0.00	0.0%
128 21 to 40 Persons	1,294.00	1,294.00	e	0.00	0.0%
129 41 to 60 Persons	1,544.00	1,544.00	e	0.00	0.0%
130 61 to 80 Persons	1,795.00	1,795.00	e	0.00	0.0%
131 More than 81 Persons	2,045.00	2,045.00	e	0.00	0.0%
132 <i>Renewal fees</i>					
133 Shared House					
134 5 Persons	551.00	551.00	e	0.00	0.0%
135 6 Persons	561.00	561.00	e	0.00	0.0%
136 7 Persons	571.00	571.00	e	0.00	0.0%
137 8 Persons	581.00	581.00	e	0.00	0.0%
138 9 Persons	591.00	591.00	e	0.00	0.0%
139 Bedsit Type of Accommodation					
140 2 Bedsits	632.00	632.00	e	0.00	0.0%
141 3 Bedsits	673.00	673.00	e	0.00	0.0%
142 4 Bedsits	714.00	714.00	e	0.00	0.0%
143 5 Bedsits	754.00	754.00	e	0.00	0.0%
144 6 Bedsits	795.00	795.00	e	0.00	0.0%
145 Hostel Type Accommodation					
146 Up to 10 Persons	551.00	551.00	e	0.00	0.0%
147 11 to 20 Persons	754.00	754.00	e	0.00	0.0%
148 21 to 40 Persons	958.00	958.00	e	0.00	0.0%
149 41 to 60 Persons	1,162.00	1,162.00	e	0.00	0.0%
150 61 to 80 Persons	1,366.00	1,366.00	e	0.00	0.0%
151 More than 81 Persons	1,569.00	1,569.00	e	0.00	0.0%
152 Mobile Homes Act 2013					
153 New Application Fee					

Lewes District Council Licensing Fees and Charges Proposals 2016/2017

	2015/2016 Current charge	2016/2017 Proposed charge		Increase	Increase
154 Band A 2-5 units	175.00	175.00	e	0.00	0.0%
155 Band B 6-24 units	234.00	234.00	e	0.00	0.0%
156 Band C 25-99 units	269.00	269.00	e	0.00	0.0%
157 Band D 100+ units	316.00	316.00	e	0.00	0.0%
158 Band E single unit at family site	100.00	100.00	e	0.00	0.0%
159 Transfer of site license					
160 Band A 2-5 units	69.00	69.00	e	0.00	0.0%
161 Band B 6-24 units	69.00	69.00	e	0.00	0.0%
162 Band C 25-99 units	69.00	69.00	e	0.00	0.0%
163 Band D 100+ units	69.00	69.00	e	0.00	0.0%
164 Band E single unit at family site	25.00	25.00	e	0.00	0.0%
165 Variation of site license					
166 Band A 2-5 units	104.00	104.00	e	0.00	0.0%
167 Band B 6-24 units	104.00	104.00	e	0.00	0.0%
168 Band C 25-99 units	104.00	104.00	e	0.00	0.0%
169 Band D 100+ units	104.00	104.00	e	0.00	0.0%
170 Band E single unit at family site	50.00	50.00	e	0.00	0.0%
171 Annual Fee					
172 Band A	117.00	117.00	e	0.00	0.0%
173 Band B	139.00	139.00	e	0.00	0.0%
174 Band C	172.00	172.00	e	0.00	0.0%
175 Band D	211.00	211.00	e	0.00	0.0%
176 Band E	Exempt		e		
177 Deposit of park rules with LA (not applicable to single unit)	59.00	59.00	e	0.00	0.0%

Lewes District Council Licensing Fees and Charges Proposals 2016/2017

		2015/2016 Current charge	2016/2017 Proposed charge		Increase	Increase
178	Gambling Act 2003					
179	<u>Lotteries (Statutory Fee)</u>					
180	Initial	40.00	40.00	e	0.00	0.0%
	Renewal	20.00	20.00	e	0.00	0.0%
181	<u>Gaming Machines (Licensed Premises - Licensing Act 2003)</u>					
182	Statutory Fees					
182	Notify Licensing Authority of intention to provide a maximum of 2	50.00	50.00	e	0.00	0.0%
183	Convert existing Section 34 permit	Not Applicable - Discontinued	-	e	(100.00)	-100.0%
184	New licensed premises gaming permit	150.00	150.00	e	0.00	0.0%
185	Vary an existing licensed premises gaming permit	100.00	100.00	e	0.00	0.0%
186	Transfer an existing licensed premises gaming permit	25.00	25.00	e	0.00	0.0%
187	Annual Fee (Permits over 2 machines)	50.00	50.00	e	0.00	0.0%
188	<u>Bingo Premises Licence</u>					
189	Statutory Fees					
189	Annual Fee	800.00	800.00	e	0.00	0.0%
190	Application to vary a licence	1,500.00	1,500.00	e	0.00	0.0%
191	Application to transfer a licence	1,000.00	1,000.00	e	0.00	0.0%
192	Application for reinstatement of a licence	1,000.00	1,000.00	e	0.00	0.0%
193	Application for provisional statement	2,700.00	2,700.00	e	0.00	0.0%
194	Application for a new premises licence	2,700.00	2,700.00	e	0.00	0.0%
195	Application for a new premises licence (Provisional Statement Holder)	1,000.00	1,000.00	e	0.00	0.0%
196	<u>Adult gaming centre premises licence</u>					
197	Statutory Fees					
197	Annual Fee	800.00	800.00	e	0.00	0.0%
198	Application to vary a licence	800.00	800.00	e	0.00	0.0%
199	Application to transfer a licence	1,000.00	1,000.00	e	0.00	0.0%
200	Application for reinstatement of a licence	1,000.00	1,000.00	e	0.00	0.0%
201	Application for provisional statement	1,500.00	1,500.00	e	0.00	0.0%
202	Application for a new premises licence	1,500.00	1,500.00	e	0.00	0.0%
203	Application for a new premises licence (Provisional Statement Holder)	1,500.00	1,500.00	e	0.00	0.0%
204	<u>Club Gaming/Machine Permit</u>					
205	Statutory Fees					
205	Application for a new permit	200.00	200.00	e	0.00	0.0%
206	Application for a permit (Club Premises Certificate Holder)	100.00	100.00	e	0.00	0.0%
207	Application for a permit (Existing Operator)	100.00	100.00	e	0.00	0.0%
208	Application to vary a permit	100.00	100.00	e	0.00	0.0%
209	Renewal	200.00	200.00	e	0.00	0.0%
210	Renewal (Club Premises Certificate Holder)	100.00	100.00	e	0.00	0.0%
211	Annual Fee	50.00	50.00	e	0.00	0.0%
212	Copy of Permit	15.00	15.00	e	0.00	0.0%
213	<u>Betting premises (Track licence)</u>					
214	Statutory Fees					
214	Annual Fee	800.00	800.00	e	0.00	0.0%
215	Application to vary a licence	1,000.00	1,000.00	e	0.00	0.0%
216	Application to transfer a licence	800.00	800.00	e	0.00	0.0%
217	Application for reinstatement of a licence	800.00	800.00	e	0.00	0.0%
218	Application for provisional statement	2,000.00	2,000.00	e	0.00	0.0%
219	Application for a new premises licence	2,000.00	2,000.00	e	0.00	0.0%
220	Application for a new premises licence (Provisional Statement Holder)	800.00	800.00	e	0.00	0.0%

Lewes District Council Licensing Fees and Charges Proposals 2016/2017

		2015/2016 Current charge	2016/2017 Proposed charge		Increase	Increase
221	<u>Betting premises (other) licence</u>					
	Statutory Fees					
222	Annual Fee	500.00	500.00	e	0.00	0.0%
223	Application to vary a licence	1,200.00	1,200.00	e	0.00	0.0%
224	Application to transfer a licence	1,000.00	1,000.00	e	0.00	0.0%
225	Application for reinstatement of a licence	1,000.00	1,000.00	e	0.00	0.0%
226	Application for provisional statement	2,300.00	2,300.00	e	0.00	0.0%
227	Application for a new premises licence	2,300.00	2,300.00	e	0.00	0.0%
228	Application for a new premises licence (Provisional Statement Holder)	1,000.00	1,000.00	e	0.00	0.0%
229	<u>Temporary use notice</u>	250.00	250.00	e	0.00	0.0%
230	<u>Family entertainment centre premises licence</u>					
	Statutory Fees					
231	Annual Fee	600.00	600.00	e	0.00	0.0%
232	Application to vary a licence	800.00	800.00	e	0.00	0.0%
233	Application to transfer a licence	800.00	800.00	e	0.00	0.0%
234	Application for reinstatement of a licence	800.00	800.00	e	0.00	0.0%
235	Application for provisional statement	1,500.00	1,500.00	e	0.00	0.0%
236	Application for a new premises licence	1,500.00	1,500.00	e	0.00	0.0%
237	Application for a new premises licence (Provisional Statement Holder)	800.00	800.00	e	0.00	0.0%
238	<u>Family Entertainment Centre Gaming Machine Permit</u>					
	Statutory Fees					
239	Application for a new permit	300.00	300.00	e	0.00	0.0%
240	Renewal	300.00	300.00	e	0.00	0.0%
241	Application to Substitute name	25.00	25.00	e	0.00	0.0%
242	Copy of permit	15.00	15.00	e	0.00	0.0%
243	Performing Animals Registration	60.00	-	e	(60.00)	-100.0%
244	Stage Hypnotism	60.00	65.00	e	5.00	8.3%
245	Sex Establishments	3,250.00	3,250.00	e	0.00	0.0%
246	Annual Renewal	1,750.00	1,750.00	e	0.00	0.0%
247	Variation	1,750.00	1,750.00	e	0.00	0.0%
248	Motor Salvage Operator	105.00	-	e	(105.00)	-100.0%
249	Total Estimated Annual Income (Licensing)	91,500	92,200.00			